7158643/2023/MC-EHE01

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Higher Education Department – Sri V. Rangaraj, Director - A.P. State Archives Mangalgiri, Guntur – permission to Surrender Earned Leave for (15) days with effect from 01.02.2023 for the purpose of encashment during the Financial Year 2022-23– accorded – Orders - Issued.

HIGHER EDUCATION (MC) DEPARTMENT

G.O.Rt.No.45 **Dt.24.03.2023**

Read the following:-

1) Circular Memo. No.14781-C/278/FR.I/2011, Dated 22.06.2011.
2) e-file-1978056 ,Letter received From V.Rangaraj, the Director, AP State Archives, Mangalgiri, Guntur, Lr.No.90/Estt.SL/2022, Dated:31.01.2023.

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O R D E R:

In terms of orders issued in the reference 1st read above, Government after examination of the matter hereby accord permission to Sri V. Rangaraj, the Director, A.P. State Archives, Mangalgiri, Guntur to surrender 15 days of Earned Leave for encashment with effect from 01.02.2023 during the Financial Year 2022-23. He has availed this concession for (15) days as shows in column No.3 and the balance of E.L. is as shown in Column No.6.

Sl.No.	Name of the Officer / Designation /Sri /Smt.	No. of days last Surrendered & Date	No. of Days E.L. at credit as on 31.01.2023	No. of days now Surrendered and date w.e.f. which surrender allowed	Balance of E.L. at credit after present Encashment
1.	2.	3.	4.	5.	6.
1.	Sri V. Rangaraj, Director - A.P. State Archives	01.02.2022 – 15.02.2022	300	15 days, w.e.f. 01.02.2023 to 15.02.2023	300-15=285

2. The Drawing & Disbursing Officer, O/o the Director, A.P. State Archives is requested to draw the pay and allowances for the number of days of earned Leave surrendered by the individual now for encashment and disburse the amount to him.

3. Necessary entry shall be made in the Service Register of the Individual.

4. This order does not require the concurrence of Finance Department as per rules in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

J.SYAMALA RAO
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Drawing & Disbursing Officer,
O/o Director, A.P. State Archives,
Mangalgiri, Guntur.
Sri V. Rangaraj, Director,
A.P. State Archives Mangalgiri, Guntur.
The Pay & Accounts Officer, Andhra Pradesh, Ibrahimpatnam.

(P.T.O)

7158643/2023/MC-EHE01

Copy to:
The Director of Treasuries & Accounts , Ibrahimpatnamt, Vijayawada, A.P.
The District Treasury Officer(DTA), Guntur Dist.
The C.E.O.CFMS.
The P.S. to Prl. Secy. to Govt. H.E. Dept.,
SF/SC.

//FORWARDED :: BY ORDER//

SECTION OFFICER